

# **Stallholder Rules & Responsibilities**

The following rules will apply to the MOORoopna FARMERS MARKET.

## **1. Certificate and Requisites for participation**

All Produces must abide by regulations pertaining to the sale of food as set out by the relevant government departments, particularly to health and food safety regulations.

Only the Certified Producer or a member of the grower's family or bona fide employee may offer produce for sale.

The Certified Producer may sell commodities for a maximum of two other Certified Producers if the agent producer clearly signs the origin of the produce.

The Certified Producer must produce over 50% of the product offered for sale.

No resale or wholesale vendors are permitted to participate in the market.

By signing a copy of these rules, a grower member specifically recognizes that a representative of the market may, by appointment, visit the grower's farm location to verify compliance with these rules.

## **2. Prices, Labels and Measures**

Prices are to be displayed clearly and unambiguously. Pre-packed containers or bottles should be marked with the quantity and weight, the grade, and the name and address of the producer.

Scales used in the market must carry current valid inspection seals.

## **3. Organic Producers**

Any Producer claiming organic produce status must grow the product in accordance with prevailing organic certification practices and certificates must be displayed on stalls.

Organic producers must also provide a Mooroopna Lions Club committee member with copies of any required documentation pertaining to organic food production.

## **4. Dates and Times**

The Mooroopna Lions Club market committee determines the opening and closing dates and times of operation. Each market will be attended by the Rostered Volunteer of the Mooroopna Lions Club, or representative. The Rostered Volunteer will be identified by a badge stating their position. The current operational times are the 3rd Sunday of each month, between 8.00am and 1.00pm. Sales shall not be permitted before or after the official opening times.

## **Stall Reservations**

All Producers are expected to reserve their spaces prior to each market with the Mooroopna Lions Club market representative. Those who arrive without a prior booking will be allowed to sell only if space is available and all other requirements are met.

## **6. Cancellations**

Growers and Producers are expected to notify the Mooroopna Lions Clubs representative in advance if they will not attend the market, and may be charged a regular stall fee if they miss a market day. There is a "No show - No refund" rule.

## **7. Clean Up**

Vendors are to ensure their stalls are left in a clean and tidy condition at the completion of each market, taking rubbish away with them.

## **8. Stall Spaces**

Assignment of spaces is at the discretion of the Mooroopna Lions Club Volunteer. The Rostered Volunteer will respect the seniority of vendors who have a record of co-operation. All things being equal, preference will always be given to the most local producer.

## **9. Quality**

Growers shall guarantee to offer for sale the highest possible quality food products. If seconds are sold, they are to be marked and priced accordingly.

The Rostered Volunteer has the authority to ask vendors to remove sub-standard or non-locally grown produce from sale.

## **10. Standards**

Vendors are expected to maintain high standards of honesty & to conduct themselves in a courteous businesslike manner. Rude or abusive behaviour will not be tolerated. Customers are expected to maintain the same standard of behaviour.

## **11. Disputes**

On those occasions where these operational guidelines do not provide clear definition regarding vendor proposals, or if there is a dispute, the Mooroopna Lions Club has the authority to make a determination.

Day to day problems and disputes are to be resolved by the Mooroopna Lions Club Executive or representative.

The Mooroopna Lions Club or representative will ensure compliance as follows:

1. Deliver fair warning for alleged infringements, verbally with a witness present and then if necessary in writing.
2. If the dispute is not resolved, the Mooroopna Lions Club Executive may recommend suspension of vendor rights.

## **12. Management**

The Mooroopna Lions Club shall consider and address the smooth operation of the Market at its monthly meetings, and has the final say in any dispute resolution matters referred by the Rostered Volunteer.

## **13. Other Rules**

From time to time other rules may be instituted to facilitate the smooth running of the Market. If this occurs, vendors will be notified in advance and in writing.

## **14. Stall Fees**

In keeping with the objective of the Mooroopna Farmers Market, stall costs will be levied on cost recovery basis only.

The charge: \$25 per stall. Power (where available) will cost \$5 extra.

Mooroopna Lions Club Farmers Market  
P. O. Box 85, Mooroopna Vic 3629